

## **SOCIAL RESPONSIBILITY POLICY**

At **INWORD**, we believe that our social responsibility extends beyond providing quality language services to our clients. We are committed to making a positive impact on society and taking action to address social issues. Our social responsibility policy reflects our core values of integrity, respect, diversity, and teamwork.

### ***Employee Well-being***

We value the health and well-being of our employees and strive to create a safe and healthy work environment for them. We promote diversity and inclusion in our workplace and provide equal opportunities for all employees. We encourage our employees to maintain a work-life balance and provide resources to support their physical and mental well-being.

### ***Community Engagement***

We are committed to being a responsible corporate citizen and actively engage with our local communities. We support charitable organizations and participate in community events to make a positive impact on the lives of people around us.

### ***Ethical Business Practices***

We adhere to the highest ethical standards in our business practices and are committed to conducting our operations with honesty, transparency, and fairness. We maintain the confidentiality of our clients' information and ensure that our services are delivered with integrity.

### ***Environmental Stewardship***

We recognize our responsibility to protect the environment and take steps to minimize our environmental impact. We strive to reduce our carbon footprint by adopting eco-friendly practices such as using recycled paper, reducing energy consumption, and minimizing waste.

### ***Continuous Improvement***

We are committed to continuously improving our social responsibility performance and regularly review and update our policies and practices to reflect changing social and environmental conditions.

By implementing this social responsibility policy, we aim to contribute to the well-being of society and make a positive impact on the world around us.

Signed by  
Grigoriy Kurbatov  
CEO

